# When To Use What Password

| Application | User Name/Email Address Field | Password | Company Portal Enter your credentials | ADFS.gentrylocke.com Screen (if prompted) | Two-Factor Authentication |
|---|---|---|---|---|---|
| Computer Log-on | Username | Network Password | | - | - |
| Teams Desk Phone | username@gentrylocke.com | - | Username Network Password | - | Accept Two-Factor push; Call or Enter Passcode |
| Teams Desktop Application | username@gentrylocke.com | - | | - | - |
| Teams Mobile App | username@gentrylocke.com | - | Username Network Password | - | Accept Two0Factor push; Call or enter Passcode |
| Mimecast Outlook Add-in | Your email address | Your Mimecast Cloud Password (minimum 16 characters) | - | - | Enter current Two-Factor Passcode from your Authentication app |
| Mimecast iPhone Application | Your email address | Your Mimecast Cloud Password (Minimum 16 characters) | - | - | Enter current Two-Factor Passcode from your Authentication app |
| Outlook Web https://outlook.office365.com | username@gentrylocke.com | - | - | Username Network Password | Accept Two-Factor push; Call or Enter Passcode |
| iTimekeep https://services.bellefieldcloud.com/newdesktop/#/login | username@gentrylocke.com | - | - | - | If prompted, Accept Two-Factor push; Call or Enter Passcode |